



PURCHASE & STORES SECTION  
ICAR-INDIAN VETERINARY RESEARCH INSTITUTE  
IZATNAGAR-243 122, U.P. (INDIA)  
Phone No.0581-2310392, Fax No.0581-2303284



No. F.2-10/2020-21/P-II

Dated: 01.10.2020

**OFFICE ORDER**

On the recommendations of the Institute Rate Contract Committee, the Competent Authority is pleased to enter into Rate Contract for 2020-21 with the 93 firms as per list uploaded on the Institute website: [www.ivri.nic.in](http://www.ivri.nic.in) for supply of Chemicals, Glasswares, Plasticwares, Diagnostic Kits & Laboratory Rubber Items etc. for the period of one year w.e.f. **01.10.2020** for this Institute at Izatnagar and its Campuses/Regional Stations at Mukteswar (Kumaon), Bangalore, Kolkata, Palampur, Pune, CARI Izatnagar and its centre at Bhubaneswar and NIHSAD, Bhopal on the following terms & conditions:-

**Terms & Conditions**

1. No equipment, apparatus, other than liquid handling system (micropipettes, multi channel pipettes), gel electrophoresis accessories (gel tray, combs, tank, spacers, gel casting tray, electrode, sponge pad etc.) are covered under this rate contract. Power supply units are not covered under Rate contract.
2. That the freight, insurance charges, if any, will be borne by the supplier. Similarly shortage, pilferage in transit will be sole responsibility of the supplier and the same will be intimated to the supplier on receipt of goods by the purchaser for resupply. The defective supply will have to be replaced by the supplier within 7 days without additional freight/transport charges etc.
3. The delivery/supply will be made on F.O.R. basis to this Institute and its Campuses/ Stations as noted above, by road transport or passenger train.
4. GST and other Govt. taxes/levies will be paid extra, as applicable.
5. The articles should be packed carefully to prevent damage during transit. The delivery of goods will be taken at the risk and cost of the supplier from the railway/transport.
6. The supply of material will have to be completed within 30 days positively from the date of issue of purchase order. **The liquidated damage charges @ 0.5% ( half percent) of the delivered price of the delayed goods or unperformed services for each week of delay or part thereof until actual delivery or performance, up to a maximum deduction of 10%(ten percent) of the delayed goods' or services' contract price.** During the above mentioned delayed period of supply and/ or performance, the supplier, notwithstanding any stipulation in the contract for increase in price for any ground, shall not be entitled to any increase in price and cost, whatsoever, which take place during the period of delay. But, nevertheless, the institute shall be entitled to the benefit any decrease in price and cost on any ground during that period of delay.
7. That the payment of the bill will be made preferably within 30 days on receipt of the goods in satisfactory condition and receipt of the bill.
8. No revision in rate (on higher side) will be accepted during contract period. If the rate contract holder reduces its price or sale or even offers to sell the rate contracted goods following conditions of sell similar to those of the rate contract, at a price lower than the rate contract price, to any person or organization during the currency of the rate contract, the rate contract price will be automatically reduced with effect from that date for all the subsequent supplies under the rate contract and the rate contract amended accordingly.

*[Handwritten signature]*

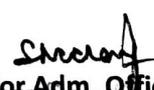
9. The order will be placed as per requirement irrespective of value of the order. Supply will be made from the latest batch of production with maximum life period and in original packing.
10. Supply should be made from the latest batch of production in original packing with the maximum life period. The packing of the goods should be in good condition to prevent the material from damage or deterioration during transit to their final destination.
11. Pre- receipted bill alongwith delivery challan should be sent alongwith goods.
12. Supply order shall be placed to the authorized local dealer(s), with a copy to the principal firm for information and payment be also made to the authorized local dealer or purchase order shall be placed to the principal firm/manufacturer and payment be also made to the principal firm.
13. The firms will supply all the items in one consignment. Part supply of any order will not be accepted and payment will be released only on receipt of complete satisfactory supply of ordered goods/stores.
14. The firm will allow discount as indicated against each.
15. All the Indian Dealers are also requested to submit self- attested proper authorization letters of their principals.
16. The all principal firms or their authorized local dealer(s) may submit performance security of **Rs. 50,000/-** in the shape of BG/FDR/TDR in favor of "ICAR Unit-IVRI" having validity for a period of 14 months.
17. Atleast 20 copies of price list in Hard Bound printed & C.D./ P.D. must be submitted within 15 days from the date of issue of this order to AAO (Purchase).
18. **The Firms which were exempted for EMD may now submit the Performance Security for Rate Contract worth Rs.50,000.00 (Rupees fifty thousand only) for each proposal within 15 days from the date of issue of this order in the shape of BG/FDR/TDR in favor of "ICAR Unit-IVRI" having validity for a period of 14 months.**
19. One copy of the office order may be returned duly signed/stamped in token of acceptance immediately.
20. The dispute arising between manufacturer and the purchaser will be decided by mutually by consultation, if still the matter is not resolved, the Director IVRI reserves the right to appoint an arbitrator as per Arbitration Act, 1996 and decision thereof will be binding upon both the parties i.e. manufacturer/supplier and purchaser.
21. The terms & conditions as mentioned in tender documents of rate contract of 2020-21 will also be followed by all the tenderers in true spirit, failing which the R/C will be liable to be rejected.
22. The Director, IVRI, reserves the right to cancel the rate contract without assigning any reason thereof.

  
Senior Adm. Officer (U-I)  
भारतीय पशु-पिकित्ता अनुसंधान संस्थान  
इण्डियाना, बंगाली-240122(उत्तरांचल)

**Distribution**:-Concerned firms for information.

**Copy forwarded for information & necessary action to:-**

1. All JDs/ Head of Division/Section officers, IVRI, Izatnagar and Station-in-charge, Regional Stations and Campuses for information and necessary action.
  - i. The supply order for supply of Chemicals/Glasswares/Plasticwares/ Diagnostic Kits & Laboratory Rubber Items etc. should be placed only for those items for which Rate Contract has been established as detailed in the Rate Contract List.
  - ii. The supply order may be addressed to manufacturers with a copy to their authorized dealer/agents, if any.
  - iii. The Indenter may record reasonableness of rates for purchase of Chemicals/Glasswares/Plasticwares/ Diagnostic Kits & Laboratory Rubber Items etc. on the file before placing the purchase order.
  - iv. The violation of terms & conditions of Rate Contract infringement, irregularity, if any, noticed on the part of firm may be informed immediately to SAO/Purchase & Store Section for taking appropriate action.
  - v. Please monitor delivery of goods and realize liquidated damage charges in case of late delivery as per clause 06 of Terms & Conditions.
  - vi. E-way bill (Form-38 token) should be sent alongwith purchase order to the firm delivery item from outside U.P. with the instruction to return the same after fulfilling mandatory requirements, if required as per GST norms/rules.
  - vii. Any items available in the GeM will not be purchased through rate contract.
  - viii. The All JDs/ Head of Division/Section officers, IVRI, Izatnagar and Station-in-charge, Regional Stations and Campuses are requested to please sent one copy of each purchase order to Sr. Adm. Officer (U-I) and one copy to the Vigilance Officer, IVRI, Izatnagar.
2. The JD (Adm./Registrar), CAO, SAO(U-I & II), AO(U-III), IVRI, Izatnagar for information.
3. The Comptroller, IVRI, Izatnagar .
4. The AAO (Cash) IVRI, Izatnagar.
5. Incharge, ARIS Cell with the request to upload the order on the Institute website.
6. PS to Director for kind information to Director, IVRI, Izatnagar
7. The Director, CARI, Izatnagar.

  
**Senior Adm. Officer (U-I)**